

Wandsworth Swimming Club Emergency Action Plan

St Paul's School Pool

Upon observing a serious or potentially serious incident in the water or on the poolside the Teacher/Coach (lifeguard), will effect any necessary rescue or other action according to their training ensuring that "back-up" is available from other lifeguard(s) or responsible adult(s) at the earliest opportunity. The pool should be cleared immediately when a serious situation arises to avoid any secondary incidents.

1. **Discovery of casualty in water**

- a) Poolside safety personnel must **CLEAR THE POOL FIRST** – by verbal command.
- b) Having assessed the situation, assistance should be sought from other lifeguards or responsible adults within the pool.
- c) If possible, remove casualty from water. Rescue rings and poles are provided poolside. Do not enter the pool if you are at risk.
- d) **Using the phone adjacent to the entrance doors at the shallow end of the pool. The emergency services can be obtained by dialling 9 999. The SPS Porters Lodge should also be contacted on 2401 for additional assistance.**

2. **Injury**

- a) If necessary in the circumstances, the pool should be evacuated.
- b) Poolside safety personnel should assess the injury and administer/summon appropriate first aid. If necessary medical assistance should be obtained by using the telephone '9 999' system requesting an ambulance.

3. **Fire Alarm sounding, Chemical Hazard (strong smell of chlorine gas) or power failure**

- a) If a fire is discovered, raise the alarm at the nearest break glass point.
- b) In this and other situations where possible use the telephone (9 999) or call the Porters Lodge (2401) who will summon extra help.
- c) Clear the pool – by verbal command.
- d) Evacuate the building by nearest exit door, furthest away from the incident. The assembly point is in the Barn Area, north of the pool building.
- e) **NOTE** - if possible and safe to do so the senior person present should make sure that all persons have evacuated the building.

4. **Hypothermia**

Thermal blankets are available in a suitably marked container adjacent to the emergency exit doors.

5. **Lack of Water Clarity**

The minimum acceptable level of clarity is the ability to see the body of a small child if it were to be located on the floor of the pool in the deepest water. If lifeguards are of the opinion that clarity is diminishing, BEFORE the level reaches the minimum, the pool must be cleared and not used again until the pool has attained its normal level of clarity.

5. **Clearing pool or evacuation of building**
CHECK NUMBER OF PERSONS CLEARED OR EVACUATED against numbers counted into the pool area and on registers.
6. **Overcrowding**
If any poolside safety personnel count a greater number of bathers than is allowed the pool must be cleared and the numbers reduced before bathing is allowed to continue.

For **non-serious** incidents e.g. nose bleeds, cuts, nausea, cramp etc. the pool may not need to be cleared. This will be dependant upon having more than one lifeguard available, one to maintain supervision on participants in the pool, and one to deal with the incident.

If the non-serious incident then becomes serious then the serious incident process above should be followed.

Putney Leisure Centre Pool **Bank of England Sports Club Pool**

At Putney Leisure Centre, the Bank of England Sports Club and any other pool where lifeguards are provided by the pool operator rather than WSC, all incidents whether minor or serious should be immediately referred to the centre lifeguards. All other procedures are as above.

A written report MUST be completed whenever an accident or incident as above has occurred and/or first aid has been administered (see WSC Accident/Incident Report Form) and reported to the Management Coach, Club Secretary and Welfare Officer.

For more information contact:

Elaine Kern WSC Club Secretary at secretary@wandsworthsc.com

Marina Pollara WSC Management Coach at hcoach@wandsworthsc.com

Lynne Hawkins WSC Welfare Officer at welfare@wandsworthsc.com